

Training on Establishing an Effective WTO TBT Enquiry Point and Notification Authority

Lusaka, Zambia
December 9-11, 2013

Monday, December 9, 2013

8:30 - 9:00 Opening - Zambia Bureau of Standards
Welcome - Southern Africa Trade Hub
Introductions - Diane Thompson and participants

9:00 – 10:30 **Module 1: WTO Overview**
– Overview of the WTO
– Overview of the TBT Agreement
– Obligations of WTO Members
– WTO Definitions

10:30-10:50 Break

10:50-12:30 **Module 2: Roles and Responsibilities**
– Responsibilities of the TBT Enquiry Point
– Responsibilities of the Notification Authority

12:30-13:30 Lunch

13:30-15:00 **Module 3: Operation of the TBT Enquiry Point**
– Information Requests
– Tools and Resources
– Information Products and Services
– Promotion

15:00-15:20 Break

15:20-17:00 Day 1 Exercises

Tuesday, December 10, 2013

8:30-10:10 **Module 4: Enquiry Point Management**
– Record-keeping
– Reporting
– Staffing
– Procedures

10:10-10:30	Break
10:30-12:30	<u>Module 5: Notification Authority Operations</u> <ul style="list-style-type: none"> – Notifications – Comments – Tools and Resources
12:30-13:30	Lunch
13:30-15:00	<u>Module 6: Notification Authority Management</u> <ul style="list-style-type: none"> – Record-keeping – Reporting – Staffing – Procedures
15:00-15:20	Break
15:20-17:00	Day 2 Exercises

Wednesday, December 11, 2013

8:30-10:10	<u>Module 7: Information Flows and Relationships</u> <ul style="list-style-type: none"> – The exchange of information and the relationships of the TBT Enquiry Point in Zambia with stakeholders and other WTO Members – The exchange of information and the relationships of the Notification Authority in Zambia with stakeholders and other WTO Members
10:10-10:30	Break
10:30-12:30	Day 3 Exercises
12:30-13:30	Lunch
13:30-15:00	<u>Module 8: Next Steps</u> <ul style="list-style-type: none"> – Discussion: What needs to be done to have a fully functioning TBT Enquiry Point in Zambia? – Discussion: What needs to be done to have a fully functioning Notification Authority in Zambia?
15:00-15:20	Break
15:20-17:00	Wrap-up and evaluations